

MINUTES  
DAMIANSVILLE ELEMENTARY SCHOOL DISTRICT 62  
DAMIANSVILLE, ILLINOIS  
MEETING OF THE BOARD OF EDUCATION

Monday May 15, 2017  
Superintendent's Office

President Mike Caraker called the meeting to order at 8:14 p.m.

Board Members present at roll call were: Donna Goebel, Chris Brandmeyer, Ron Gonsalves, Susan Lynch, Tara Horstmann, Monica Koch, Lacey Arentsen, and Mike Caraker. Also in attendance were Mark Heuring, Superintendent; Erin Korte, Recording Secretary; Monica Venhaus, Faculty Member.

The Pledge of Allegiance to the flag was recited.

**Approval of Agenda:** There were no amendments to the agenda. Brandmeyer made a motion to accept the agenda; Horstmann seconded. Motion carried.

**Introduction of Guests/Guest Comments:** There were no guests

**Approval of Items on Consent Agenda:**

- Approval of Minutes from April 17, 2017
- Approval of Treasurer's Report
- Approval of Payment of Bills
- Approval of Misc. Consent Items

Questions were answered about the following bills: 1) Albers bill for Nov-Mar Special Education transportation; 2) Teacherease is the annual bill; 3) Frontier was in dispute, but all is worked out; 4) GovConnection was for a computer purchased by Mike Caraker; 5) Midwest Electronic was for an alarm fix; 6) US Bank is the monthly copier lease. Yeas: Arentsen, Horstmann, Koch, Lynch, Goebel, Brandmeyer, and Caraker. Nays: None. Motion carried.

**Superintendent's Report**

- **Enrollment:** Mr. Heuring presented the enrollment as of the end of April. There were no changes. There are 12 students graduating.
- **State Budget Update:** Mr. Heuring reported that there are concerns about upcoming school year with regard to state money.
- **Local Budget Review:** Mr. Heuring will be creating the budget for next fiscal year.
- **Music/Band Position:** Mr. Heuring stated he had two candidates, but will continue searching for the right person.
- **Graduation:** Mr. Heuring stating all was set for Wed, May 19 graduation. One issue was in regards to scholarships, but has been finalized.
- **Summer Plans/Cleaning/Waxing:** Mr. Heuring instructed Ed to order the supplies needed to clean the classrooms, halls, & gym floor.
- **Bus Tires:** Mr. Heuring gave Ed the ok to have new tires placed on number 3, the newest bus.
- **Dollar General Grant:** Mr. Heuring said this money will be used to purchased I-Pads, Chrome books, & books for the classes.
- **District Audit FY 17:** Mr. Heuring set the audit up with Donohoo, McCalley, and Assoc. for Wed. July 19.
- **End of Year Packet:** Mr. Heuring reported that he used the same checklist as last year to keep things similar.
- **Board of Education Training:** Mr. Heuring reminded the board about state mandated training.

**Committee Reports**

Finance Committee – Mr. Heuring would like to set up a committee meeting to review this year's budget

## **Unfinished Business**

### Water Testing

Mr. Heuring stated that he would like to hold off until next school year to do the testing. The deadline is December 31, 2017. It should cost less than \$1,000.

### Health Life Safety

Mr. Heuring talked about a bid for the fire detector in the stairwell by kindergarten. It will cost around \$960. Installation will be scheduled for the summer.

## **New Business**

### Policy:

Mr. Heuring had a final reading of the policy. Lynch made a motion to accept; Goebel seconded.

### FY 18 Master Schedule

Mr. Heuring would like to keep a similar schedule for the upcoming year.

### FY 18 Board Meeting Dates

Mr. Heuring had a list of meeting dates. Meetings will be the 3<sup>rd</sup> Monday or 3<sup>rd</sup> Tuesday if a holiday week at 7 pm. Koch made a motion to approve, Horstmann seconded.

### Student Parent Handbook

Mr. Heuring has read and reviewed the handbook. He had one item to add regarding athletic shorts. Horstmann made a motion to accept, Koch seconded.

### FY 18 Fees

Mr. Heuring recommended keeping the fees for the upcoming school year the same. Brandmeyer made a motion to accept, Arentsen seconded.

### School Year and Event Calendar

Mr. Heuring enclosed a upcoming school year calendar with list of events. Goebel made a motion to accept, Koch seconded.

### Albers-Damiansville Co-op

Mr. Heuring recommended that the co-op agreement be signed with Albers for the upcoming term (2 years). Goebel made a motion to accept, Koch seconded.

## **Executive Session**

A motion was made by Lynch and seconded by Horstmann to adjourn to closed session at 9:49 p.m. to discuss the hiring, compensation, discipline, performance, or dismissal of specific employees of the public body. Upon roll call, the following members voted Yeas: Brandmeyer, Caraker, Goebel, Arentsen, and Koch . Nays: None. Motion carried

The Board reconvened in open session at 10:28 p.m.

## **Action Items Following Closed Session**

none

## **Adjourn**

A motion was made by Lynch, and seconded by Horstmann, to adjourn the meeting at 10:30 p.m. Motion carried.

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Mike Caraker, President

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Chris Brandmeyer, Secretary