

MINUTES  
DAMIANSVILLE ELEMENTARY SCHOOL DISTRICT 62  
DAMIANSVILLE, ILLINOIS  
MEETING OF THE BOARD OF EDUCATION

Monday August 21, 2017  
Superintendent's Office

President Mike Caraker called the meeting to order at 7:01 p.m.

Board Members present at roll call were: Mike Caraker, Donna Goebel, Monica Koch, Tara Horstmann, & Chris Brandmeyer. Also in attendance were Mark Heuring, Superintendent, Erin Korte, Recording Secretary, Charles Prager, Music Teacher, & Michelle Weiss, Faculty Member.

The Pledge of Allegiance to the flag was recited.

**Introduction of Guests/Guest Comments:** Mr. Heuring introduced Charles Prager, new music teacher.

Lacey Arentsen arrived at 7:06 p.m.

**Approval of Agenda:** A motion was made by Koch & seconded by Horstmann to approve the agenda

**Approval of Items on Consent Agenda:**

- Approval of Minutes from July 17, 2017
- Approval of Treasurer's Report
- Approval of Payment of Bills
- Approval of Misc. Consent Items

Questions were answered on the following bills: 1) Albers Fire Protection- kitchen inspection & recharge, 2) Capitol One- credit card bill for library books ordered thru Amazon. Lynch made a motion to approve & Brandmeyer seconded.

**Superintendent's Report**

- **Enrollment:** Mr. Heuring stated that enrollment is at 80- 2 out of district special education & 2 enrolled today (Aug 21).
- **Teacher Institute:** Mr. Heuring said that he had a teacher meeting in his office in the morning then had a breakdown of primary & junior high in the afternoon.
- **Curriculum Mapping:** Mr. Heuring stated that he met with the teachers to start the process & a follow up form on what we do, what assessments are needed.
- **PARCC Score Analysis:** Mr. Heuring will have the scores & breakdown ready for the SIP day scheduled for Sept 1.
- **Preliminary Website:** Mr. Heuring said the website should be up & running in a couple of weeks. He showed what we already have & what changes need to be made. There will be quick links to calendar & events.
- **Roof Updates:** Mr. Heuring stated that the roof is all done & good. Al Varel helped supervise as well. Per Joe Kehrer, Germantown Gutters will put the gutter's up on Friday, Aug 25. We will pay for the plywood from Aviston Lumber. As of today, we haven't see a bill from Kehrer Bros.
- **PTO Meeting:** Mr. Heuring stated the first PTO meeting is scheduled for Thurs, Sept 14 at 6:30. He will ask the PTO for payment for the Chromebooks, iPads, & roof costs, which was from the golf outing in June.

**Committee Reports**

Finance Committee: Lacey, Donna, & Mr. Heuring met Mon, July 31 at 6:30. They discussed the budget & about the auditor, Ron Karns moving items around to the correct funds.

Policy Committee: Mon, Oct 3 date was set to meet

## **Unfinished Business**

### Water Testing

Mr. Heuring made a recommendation to use Tech Lab out of Collinsville test the water samples. They helped with St. Rose. He will schedule a date & time for drop off & pick up. Cost will be around \$400. A motion to accept was made by Koch & seconded by Arentsen.

## **New Business**

### FY 18 Preliminary Budget

Mr. Heuring stated that the budget will have starting balances- estimated revenue for each fund. There will be some deficit spending in the special education fund. The education fund- purchased services will be used for speech & transporting some students out of district. Title money was cut due to census. Addition of aide would come out of special education, education, carryover from Title, & Tort.

### Prevailing Wage

Mr. Heuring stated this is a yearly thing. It needs to be signed off to put in the paper. Horstmann made a motion to accept & Brandmeyer seconded. Nays: None. Motion carried.

### First Reading of Policy from July Press

Mr. Heuring that there were 2 things- list all items & have short list of notes on each. Lynch made a motion to approve, Koch seconded. Nays: None. Motion carried.

## **Executive Session**

A motion was made by Horstmann and seconded by Arentsen to adjourn to closed session at 8:14 p.m. to discuss the hiring, compensation, discipline, performance, or dismissal of specific employees of the public body. Upon roll call, the following members voted Yeas: Caraker, Arentsen, Goebel, Lynch, and Brandmeyer. Nays: None. Motion carried

The Board reconvened in open session at 9:07 p.m.

## **Action Items Following Closed Session**

A motion was made by Arentsen & seconded by Koch to approve Nick Hollenkamp as teacher in charge. Nays: None. Motion carried.

A motion was made by Brandmeyer & seconded by Horstmann to approve a budget hearing on Sept 18, 2017. Nays: None. Motion carried.

A motion was made by Lynch & seconded by Koch to approve a search of Title/Special Ed/Supervision Aid. Nays: None. Motion carried.

A motion was made by Koch & seconded by Brandmeyer to approve an increase, same as teachers for the non-certified employees. Nays: None. Motion carried.

## **Adjourn**

A motion was made by Brandmeyer, and seconded by Koch, to adjourn the meeting at 9:09 p.m. Motion carried.

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Mike Caraker, President

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Chris Brandmeyer, Secretary